



Purchasing Future Service Credit

Retiring Soon!

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If you're eligible, purchasing future service credit may allow you to retire earlier than you otherwise would.

Who May Participate?

To purchase future service credit you must meet one of the following:

- » Be an active member in the Public Employees Contributory or Noncontributory Retirement System and have 25 years of service or be age 65 with five years of service.
- » Be an active member in the Tier 2 Public Employees Retirement System and have 30 years of service or be age 65 with five years of service.
- » Be an active member in the Tier 2 Public Safely and Firefighter Retirement System and have 20 years of service or be age 65 with five years of service.

You (or jointly with your employer) may purchase up to five years, even if it exceeds the years you need to retire with an unreduced retirement allowance (meaning no early age reduction). At a minimum, the number of years of service credit you purchased must be enough to allow you to retire without an early age reduction. You must pay at least 5% of the total cost and retire immediately after your purchase. Your employer may pay up to 95%.

Cost

When you're ready to act and need an exact cost, contact URS for an Application for Purchase of Future Service Credit when you are within 90 days before your proposed retirement date.

Once the cost has been calculated, we will send notification to your email address on file at the time of the calculation. Find the cost by logging in to myURS at www.urs.org

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Plan ahead: It may take up to 45 days to give you an exact cost.

If your employer will be participating in the purchase, it is your responsibility to furnish the actual cost figures to your employer.

Monthly Retirement Benefit

At the same time you request an *Application for Purchase of Future Service Credit*, request a Retirement Benefit estimate based on your proposed retirement date.

If you're pursuing a claim for eligible service not credited to your retirement account, the adjustment process may delay your retirement. It's important that you initiate any adjustment action six months or more before your retirement date.

Purchase Deadline

Payment will only be accepted within 15 days of your retirement date set with URS. In all cases *we must receive the total purchase amount before your retirement date*. Total means your payment (including rollovers) and any employer payment.

Payment Options

You may purchase future service credit in the following ways:

- » **Lump-sum payment** received within 15 days of your retirement date and no later than the day before your retirement date.
- » **Direct rollover** is limited to pretax dollars only from your 401(k) or other qualified plan, or from an eligible employer plan such as a 403(b), 457(b) Plan, or IRA.
- » **Payment made by your employer** is limited to 95% of the future service credit purchase. Total payment must be received within 15 days of your retirement date and no later than the day before your retirement date.

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Before you rollover funds from an eligible plan, check with your financial institution regarding rules for rollover. A wire transfer must be received by URS no later than the day before your retirement date. If your financial institution needs a Letter of Acceptance, please contact URS.

It is your obligation to arrange the direct rollover of pretax funds from another qualified plan such as: 401(k) or other qualified plan, or from an eligible employer plan such as a 403(b), 457(b) Plan, or IRA to URS.

Note: When rolling over funds from your URS Savings Plans, we suggest you initiate the rollover *at least 10 working days* before your retirement date to ensure completion of the transfer by that date.

Retiring

Once total payment is complete, you must submit an *Application for Service Retirement* to URS. An online retirement application will be made available at myURS. A notification will be sent to the email address on file when the online retirement application is available.

If you do not retire on your retirement date, we'll refund the total purchase and you'll forfeit your purchased service.

For Additional Information

If you have questions that are not answered here, please call URS at 801-366-7770 or 800-695-4877.

This publication is intended to provide general information regarding purchasing future service credit and does not constitute legal, tax, financial or investment advice and should not be construed as such or relied upon for those purposes. Nothing herein should be construed to establish, amend, enlarge, reduce, or otherwise affect any benefits, rights, responsibilities, or privileges. If there is a conflict between any applicable law, rule, regulation, plan provision, or contract and the contents of this publication, the law, rule, regulation, plan provision, or contract shall prevail.



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